

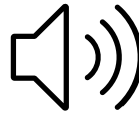


# MABPRO - Instructor Gear List



## Laptop w/ HDMI Port -

Be sure to turn off the update feature on the laptop to prevent it from updating in the middle of your class.



## Bluetooth Speakers -

Bring all charge cords and always test gear before class. Laptop speakers are often not loud enough for all to hear.



## Presentation Clicker -

Always have extra batteries, if it's a rechargeable model make sure it is fully charged prior to class.



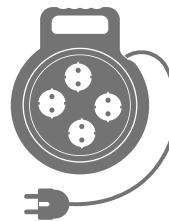
## Power Strips -

Always bring at least two power strips to help ensure there is enough electrical access for all gear.



## Projector -

The higher the Lumens the better. Always adjust the image to be balanced, in focus, and shape adjusted for ease of view,



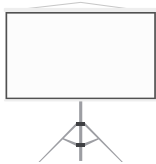
## Extension Cords -

25' extension cords on a reel help to facilitate class setup when outlets are not where you need them.



## HDMI Cords -

MABPRO Recommends a minimum of six feet in cord length. Don't forget your cords when you pack up at the end of class.



## Projector Screen/ TV -

Where possible use a TV at the location for presentation. If not available bring a projector screen - 4x6 to ensure clear viewing.



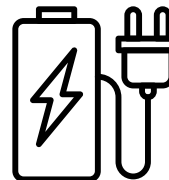
## Your Cell Phone -

Put your phone on silent and remember to bring the charge cords needed. Do not count on your cell phone as a hotspot, the signal is not always strong in buildings.



## Wifi Availability -

Check in advance to see if the location has Wifi to access. If not bring a hotspot. It is always good to have all presentations downloaded on to your laptop.



## Charging Capabilities -

Inventory your gear, charge what needs to be charged before class, and bring all needed cords to class. Don't forget and leave any behind.

## Supplies -

- Black Ink Pens
- Dry Erase Markers
- Paper Clips
- Scotch Tape
- Extra Batteries
- Clip Board
- File Box

## Registration Materials -

- Class Roster
- Waiver
- Evaluations
- Name Cards
- Flyers
- Card Stock

## Student Materials -

- Student Guides
- Handouts